**PROJECT STATUS REPORT *TEMPLATE***

**Project Details**

|  |  |  |
| --- | --- | --- |
| **Project Details** | **Contractor Name** | **Job No.** |
|  |  |  |
| **Date** | **Superintendent** | **Weather & Temperature** |
|  |  |  |

**Today’s Progress**

|  |  |  |  |
| --- | --- | --- | --- |
| **Equipment Used** | **Workers On Site** | **Completed Work** | **Progress Details** |
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**Estimated Quantities**

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| --- | --- | --- | --- | --- |
| **Items** | **Today’s Goals** | **Task Location** | **Description of Work** | **Overall Total** |
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**Describe any Delays or Incidents**

**Additional Remarks**

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| --- | --- |
| **Prepared By:** |  |
| **Title:** |  |
| **Signature:** |  |
| **Date:** |  |